

ORD 0195-74

17 January 1974

MEMORANDUM FOR: Workshop Participants

SUBJECT: Administrative Package for the 7-9 February 1974
Meetings on Behavioral Research Objectives

1. The four attachments to this memorandum consist of:

- 25X1A a. a map to the [REDACTED] site and the [REDACTED] conference house; 25X1A
- b. administrative notes on such matters as travel, quarters and dining facilities, security and cover, and emergency communications;
- c. a tentative agenda for the Workshop sessions;
- d. a suggested frame-of-reference for, at least, our initial discussions.

2. The agenda and frame-of-reference paper are provided merely to ensure a modicum of thrust and structure. If fresh approaches evolve from our initial discussions we will be quite happy to discard or revamp those guidelines. It is partially for this reason, as well as the opportunity it will provide for us to get acquainted informally, that we suggest the participants arrive on Thursday evening. In the interim, should you wish to suggest agenda changes or new perspectives, material sent to us will be forwarded to all other participants.

25X1A 3. ORD personnel will be at the [REDACTED] facility by 1700 hours on Thursday, 7 February, and a buffet will be served at 1800 hours. The first working session will begin at 0900 hours on Friday and we expect the Workshop to be concluded no later than Saturday noon. There will be a bar gratuity of \$2.00 per person for each evening spent at the site.

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4. We would appreciate receiving from each participant, by 1 February at the latest, confirmation of his intention to attend the Workshop and an indication of whether he will be present on Thursday evening. Please call Drs. [REDACTED] on extension 2702 (code 143) in this connection or with respect to any other matters--including, if you wish, coordination of car pool arrangements. Material addressed to them should carry the designation, "LSR/ORD/DD/S&T, Room 726, Ames Building"; those using external courier services should prefix the above with, "Stop 64."

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for Sayre Stevens
Director of Research and Development

Attachments